APPENDIX AA

MEMORANDUM OF UNDERSTANDING BETWEEN
TAHOE REGIONAL PLANNING AGENCY AND
KINGSBURY GENERAL IMPROVEMENT DISTRICT

APRIL 1994

This Memorandum of Understanding is entered into this 27th day of April 1994, by and between the TAHOE REGIONAL PLANNING AGENCY (TRPA), through its Executive Director as authorized by the Governing Board, and the KINGSBURY GENERAL IMPROVEMENT DISTRICT (KGID), by and through its Board Chairman.

All activities described in this Memorandum of Understanding (MOU) shall be in accordance with the Regional Plan package of TRPA as adopted by Ordinance No. 87-9, as amended from time to time. Activities exempt under this MOU shall not result in the creation of additional land coverage, relocation of existing coverage, or an increase in vehicle trips in excess of that otherwise exempt pursuant to Subsection 4.3.B of the TRPA Code. All activities undertaken by KGID pursuant to this MOU shall comply with applicable Best Management Practices (BMPs), and all provisions of the TRPA Code of Ordinances (Code), as it may be amended from time to time, except for the procedural provisions replaced by this MOU, and such guidelines as may be adopted by TRPA.

I. EXEMPT ACTIVITIES

The following activities of KGID, in addition to those exempt pursuant to Section 4.2. of the TRPA Code, are not subject to review and approval by TRPA provided any related excavation or backfilling work does not exceed 10 cubic yards (unless modified below), occurs during the grading season (May 1 to October 15) in land capability districts 4 through 7 and/or within an existing paved area or compacted road shoulder, and the site is stabilized and/or revegetated within 72 hours to prevent erosion.

A. WATER SUPPLY ACTIVITIES

1. Repair and replacement of existing waterworks equipment such as pumps, valves, motors, compressors, generators, electrical systems, control systems, alarm systems, fire hydrants, pipes, screens, wells, water meters, service connections, service boxes, water tanks, and treatment facilities provided there is no increase in size or capacity and the replacement facilities are similar in type and function.

2. Install new service connections for TRPA-approved projects, and for existing improved properties which have abandoned their existing well provided there is no increase in development potential.

3. Prune vegetation around water facilities and within easement areas provided no material damage to the vegetation occurs.
4. Install new valves, fire hydrants and sampling hydrants (for water quality testing) along existing water lines within existing roadways and easements provided there is no increase in capacity.

5. Locate existing underground lines and appurtenances.

6. Install observation wells for groundwater monitoring, soil investigation, or pilot hole investigation.

7. Repair emergency leaks at any time during the year provided all repair work is conducted within land capability districts 4 through 7 and/or within an existing paved roadway or compacted road shoulder.

8. Flush wells and main lines to improve or maintain water quality conformance, provided all discharge is piped directly to the existing sanitary sewer system and all required temporary BMPs are in place.

B. WASTEWATER COLLECTION ACTIVITIES

1. Repair and replace wastewater collection system related equipment such as pumps, valves, motors, compressors, generators, electrical systems, control systems, alarm systems, pipes, service connections, odor control facilities, pumping stations, meters, and wet wells provided there is no increase in size or capacity and replacement facilities are similar in type and function.

2. Grout, seal and pressure test sewer lines, service laterals, and appurtenances.

3. Prune vegetation around existing sewer facilities and within easement areas provided no material damage to the vegetation occurs.

4. Locate underground lines and manholes.

5. Repair emergency leaks at any time provided all repair work is conducted within land capability districts 4 through 7 and/or within an existing paved roadway or compacted road shoulder.

6. Smoke and dye test sewer lines to locate sources of surface and sub-surface water intrusion.

7. Install new service connections for TRPA-approved projects.

C. SEWER AND WATER PUMP STATIONS AND OTHER DISTRICT FACILITY SITES

1. Maintain existing roads, trails and related drainage facilities, including patching, sealing, overlaying of existing paved areas, and striping.

2. Landscape and revegetate with TRPA-approved species, including installation, repair and replacement of irrigation systems.
3. Prune vegetation to maintain adequate site distance and removal of hazardous limbs on roads and trails.

D. STREETS AND ROADS

1. Pavement striping and marking, slick pavement correction, and paved shoulder grooving.

2. Repair and replace existing safety or protective devices, including: fencing, guardrails, barriers, energy attenuators, guide posts, markers, safety cables, ladders, and light standards. Provide replacement devices/materials of similar size to the existing protective devices, and are consistent with the design standards in Chapter 30 of the TRPA Code.

3. Asphalt/concrete blankets, crack seals and patches on existing paved surfaces.

4. Repaint road appurtenances consistent with the design standards in Chapter 30 of the TRPA Code.

E. SNOW REMOVAL ACTIVITIES

1. Remove snow from paved roadway surfaces either by use of a rotary snow blower or plow, plowing snow to the edge of the paved surface or plowing to the center of the roadway for removal to TRPA-approved disposal sites.

F. SIGNS

1. Install roadside warning signs related to construction and maintenance activities or needed for safety purposes, provided signs are removed within 10 business days following completion of the activities, or within 10 business days of the removal of the safety hazard.

2. Repair/replace existing street signs and other regulatory or directional signs provided the area and height of the replacement sign does not exceed that of the existing sign, and/or the sign conforms to the applicable standards of the Manual On Uniform Traffic Devices, 1978.

G. STRUCTURES

1. Demolition of structures, improvements or facilities provided the structure, improvement or facility is not designated, or pending designation on the TRPA Historic Resource Map, as amended from time to time.

2. Structural repair or remodeling pursuant to Section 4.2.A. of the TRPA Code.

H. EROSION CONTROL AND RESTORATION ACTIVITIES

1. Installation and maintenance of erosion control devices such as:
a. Sediment basins not exceeding 150 square feet in size.

b. Swales

c. Rock slope protection not visible from any TRPA-designated scenic roadway or shorezone unit, class I bike paths, or recreation area.

d. Rock-lined ditches.

e. Willow wattling.

f. Access barriers, i.e., bollards and split-rail fencing.

g. Installation of temporary erosion control devices.

2. Restoration of disturbed areas of one acre or less provided scarification does not exceed 6" in depth and excavation and filling does not exceed 20 cubic yards.

I. MISCELLANEOUS ACTIVITIES

1. Land surveys, corner recovery, remonumentation and land-line posting.

2. Use of portable instruments for research and monitoring of sewer and water systems.

II. QUALIFIED EXEMPT ACTIVITIES

The following activities of KGID are not subject to review and approval by TRPA, provided KGID certifies, on a form provided by TRPA, that the activity does not result in the creation of additional land coverage or relocation of land coverage, excavation and backfilling does not exceed 25 cubic yards (unless modified below), occurs during the grading season (May 1 to October 15) in land capability districts 4-7 and/or within an existing paved area or compacted road shoulder, and the site is stabilized and/or revegetated within 72 hours to prevent erosion, and the activity is in conformance with the applicable provisions of the TRPA Code. The form shall be filed with TRPA at least five working days before the activity commences. For those activities involving in excess of 25 cubic yards of excavation (as provided below), KGID shall submit the form to TRPA at least 30 days before the activity commences. The following activities are in addition to those activities deemed "Qualified Exempt" pursuant to Section 4.3 of the TRPA Code.

A. WATER SUPPLY ACTIVITIES

1. Replace existing water lines and service connections for a distance of not more than 2,000 lineal feet, provided all excavation is within an existing road right-of-way, there is no increase in capacity (except when required to meet minimum fire safety standards and documentation from the applicable fire district is provided), relocation of main lines is within existing paved areas or compacted road shoulders, the amount of excavation is the minimum necessary, and all stockpiling of spoil material is accomplished in accordance with TRPA BMPs.
2. Repair or replace existing water intake lines, vertical wells, horizontal wells, and infiltration galleries with facilities of similar type and function, and no increase in size or capacity.

3. Install new water lines and service connections for a distance of not more than 750 lineal feet to intertie existing facilities or extend service to TRPA-approved projects, provided all excavation is within an existing road right-of-way, there is no increase in capacity (except when required to meet minimum fire safety standards and documentation from the applicable fire district is provided), the main line is within an existing paved area or compacted road shoulder, the amount of excavation is the minimum necessary, and all stockpiling of spoil material is accomplished in accordance with TRPA BMPs.

B. WASTE WATER COLLECTION ACTIVITIES

1. Replace existing sewer lines and service connections for a distance of not more than 750 lineal feet, provided all excavation is within an existing road right-of-way, there is no increase in capacity, relocation of main lines is within existing paved areas or compacted road shoulders, the amount of excavation is the minimum necessary, and all stockpiling of spoil material is accomplished in accordance with TRPA BMPs.

2. Install new sewer lines for a distance of not more than 750 lineal feet to intertie existing facilities or extend service to TRPA-approved projects, provided all excavation is within an existing road right-of-way, there is no increase in capacity, the main line is within an existing paved area or compacted road shoulder, the amount of excavation is the minimum necessary, and all stockpiling of spoil material is accomplished in accordance with TRPA BMPs.

C. SEWER AND WATER PUMP STATIONS AND OTHER DISTRICT FACILITY SITES

1. Replacement of existing fences, provided there is no increase in height, and the fence is consistent with the TRPA Design Review Guidelines.

2. Tree removal for public health and safety pursuant to Section 71.4.A or 71.4.E(2) of the TRPA Code.

3. Install directional and informational signs in KGID’s boundaries, provided the signs are consistent with Chapter 26 of the TRPA Code, and an inventory of existing signage for each individual site where additional signage is proposed is completed prior to the installation of any new signs.

4. Regrading and graveling of existing roads and parking lots, provided that BMPs are in place, including dust control measures.

D. STREETS AND ROADS

1. Chip seal of existing pavement provided that proper BMPs are in place, dust control measures are used to effectively
reduce the amount of entrained dust to insignificant levels, and all residual material (sand) is removed within 72 hours.

2. Removal of hazards within road rights-of-way.

3. Embankment repair, provided the amount of excavation is the minimum amount necessary and any spoil material is removed to a TRPA-approved disposal site.

4. Reconstruction, resurfacing or overlaying of existing pavement, including repair of pavement substructure.

E. EROSION CONTROL AND RESTORATION ACTIVITIES

1. Installation of retaining walls not exceeding 200 feet in length and 3 feet in height, provided that if located within a TRPA-designated scenic roadway or shoreline unit, the wall design is consistent with the TRPA Design Review Guidelines (Chapter 1, Section C(7) and Section 30.13.C(2) of the TRPA Code, and an inventory of existing retaining walls is completed prior to the installation of any new walls.

2. Restoration of disturbed areas not exceeding 2 acres, provided scarification does not exceed 6" in depth.

III. LANE CLOSURES

Lane closures for exempt or qualified exempt activities shall be limited to the minimum amount of time needed to complete the activity and, with the exception of emergencies, shall not occur during holidays or holiday weekends.

IV. TREATMENT AND ACCOUNTING OF COVERAGE

It is understood by KGID and TRPA that the activities set forth herein may result in a requirement to mitigate existing excess coverage. Further, many of the activities involve removal of existing land coverage or restoration of disturbed lands.

Chapter 38 of the Code provides for the accounting, tracking, and banking of coverage in conjunction with Chapter 20. KGID shall report to the Executive Director of TRPA annually on the status of compliance with all excess coverage mitigation, coverage removal and restoration requirements as related to all activities undertaken pursuant to this MOU.

V. LOSS OF EXEMPTION

Any exempt activity set forth herein shall be considered a project requiring TRPA review if the Executive Director determines that, because of unusual circumstances, the activity may have a substantial effect on the land, air, water, space, or any other natural resource in the Region.

VI. TERMINATION

This MOU may be terminated by either party upon sixty (60) days notice in writing.
KINGSBURY GENERAL IMPROVEMENT DISTRICT

DATED: 6-21-94

Robert Cook
Chairman
Board of Trustees

TAHOE REGIONAL PLANNING AGENCY

DATED: 6-15-94

James W. Baetge
Executive Director