

**SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL  
WORK PROGRAM FOR FISCAL YEAR 2008-2009**

**I. Introduction**

This document is the fiscal year 2008-2009 work program for the Social Services Transportation Advisory Council (SSTAC). It includes the concerns and issues that the Council will study in the upcoming fiscal year. This work program gives SSTAC members an outline of the scope of work planned for the upcoming year.

**II. Background**

**Social Service Transportation Improvement Act:  
Social Service Transportation Coordination - AB 120 Action Plan**

In 1987, there was the passage of the Social Services Transportation Improvement Act. That Act, among other things, encouraged social service agencies to combine their transportation functions into one or more Consolidated Transportation Planning Agency (TRPA), TRPA is required to prepare an action plan that would detail the steps needed to increase coordination of specialized transportation services. In response to the state requirements, the task of maintaining and updating the AB 120 Action Plan is conducted by TRPA staff with the assistance of the SSTAC.

The latest updated AB 120 Social Service Transportation Providers Inventory and Report was submitted to the State of California in December of 1997. The report consisted of a survey of social service agencies in the County.

With the passage of AB 2647 in July 2002, TRPA is no longer required to submit its AB-120 Action Plan to the State of California.

**Transportation Development Act:  
Unmet Transit Needs Process**

The SSTAC is actively involved in TRPA's annual assessment of transit needs. The committee's role and responsibility in this regard are found in State statute. Section 99238 of the Public Utilities Code describes the SSTAC responsibilities as follows:

- 1) Annually participate in the identification of transit needs in the jurisdiction, including unmet transit needs that may exist within the jurisdiction of the council and that may be responsible to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.
- 2) Annually review and recommend action by the transportation- planning agency for the area within the jurisdiction of the council, which finds by

resolution, that (a) there are n unmet transit needs, (b) there are no unmet transit needs, including needs that are reasonable to meet.

- 3) Advise the regional transportation planning agency on any other major transit issues, including the coordination and consolidation of specialized transportation services.

### **III. Scope of Work for Fiscal Year 2008-2009**

- A. Meeting the requirements of the TDA law regarding the Unmet Transit Needs process:
  - 1) Participate in the unmet transit needs hearings.
  - 2) Review public comments and identify potential unmet transit needs for inclusion in the FY 2009-2010 planning process.
  - 3) Review and recommend action by the TRPA Governing Board for the area within the jurisdiction of TRPA that (a) there are no unmet transit needs (b) there are no unmet transit needs that are reasonable to meet, or (c) there are unmet transit needs, including needs that are reasonable to meet.
- B. Analyze the potential to replace unmet transit needs process with a transit forum on both the north shore and south shore since all transit operators are using their TDA for transit operations and capital.
- C. Monitor implementation of recommendations resulting from the FY 2008-2009 Unmet Transit Needs process.
- C. Potentially review and evaluate AB-120 Action Plan Update.
- D. Potentially review and evaluate potential CTSA designation.
- E. Discuss and Review FTA Section 5310, 5316 & 5317 applications.
- F. Review and evaluate project proposals for FTA Section 5310 funds.
- G. Review and monitor the implementation of new and or updated short and long range transit plans.
- H. Review SSTAC Bylaws.
- I. Provide advice to BlueGO and TART related to transit operations in the Tahoe Basin.
- J. Act as an advisory and appeals committee related to ADA paratransit certification for BlueGO.

#### **IV. SSTAC Meeting Schedule**

The SSTAC generally holds monthly meetings per year on the fourth Monday of every month. Special purpose meetings can periodically augment this schedule. Staff is recommending that the SSTAC hold bi-monthly meetings and alternate the meetings between the north shore and south shore. Transportation will be provided from the north shore or the south shore to allow access to those who can not drive to the meetings. The schedule of SSTAC meetings for the coming fiscal year as follows:

##### **July 2008 (South Shore)**

- ✓ Formulate SSTAC meeting schedule for FY 2008-2009
- ✓ Approve 08/09 Work Program
- ✓ Review of SSTAC Bylaws
- ✓ Review results of the State's preliminary scoring and funding recommendations of FTA Section 5310 projects, if released by State.

##### **September 2008 (North Shore)**

- ✓ Transit Forums – Process/Public Hearing Schedule
- ✓ Develop Transit Forum Community Outreach Plan

##### **November 2008 (South Shore)**

- ✓ Transit Forums Update
- ✓ Transit Forum Public Hearing
- ✓ FTA § 5310 Funding Cycle - Announcement
- ✓ FTA § 5316 and 5317 Funding Cycle Announcement if necessary

##### **January 2009 (North Shore)**

- ✓ Status of Transit Forum process
- ✓ Form Unmet Transit Needs Review Committee
- ✓ FTA § 5310 Funding Cycle - Reminder
- ✓ FTA § 5316 and 5317 Funding Cycle - Reminder
- ✓ Select Local Review Committee for FTA § 5310 program
- ✓ Select Local Review Committee for FTA § 5316 and 5217 program if necessary

##### **March 2009 (South Shore)**

- ✓ Transit forum comments submitted to BlueGO & TART
- ✓ FTA § 5310 Update
- ✓ FTA § 5316 and 5317 Update if necessary

**May 2009 (North Shore)**

- ✓ Review and establish SSTAC Composition
- ✓ Local review and scoring of 5310 Applications
- ✓ Local review and scoring of 5316 and 5317 Applications if necessary

**Other Topics of Interest to be covered:**

Regular updates on:

- BlueGO, TART and TTD at each SSTAC meeting;
- Provide technical advice to BlueGO and the South Tahoe Area Transit Authority;
- Review BlueGO ADA Paratransit Application Appeals as necessary;
- Social Service Agencies at each SSTAC meeting;
- Coordinated Human Services Transportation Plan;
- FTA Job Access and Reserve Commute and New Freedom Program
- Marketing/advertising Tahoe Basin based transportation services;
- Transit promotion through various presentations; and
- Other items of interest.